



## Bailey's Grove

### Community Center Rental Agreement

This rental agreement is made this day, \_\_\_\_\_ year, \_\_\_\_\_ between Bailey's Grove Property Owners Association and \_\_\_\_\_ (your Name) for the use of the community center, upon the following facts and conditions.

- A. The lessee currently owns a single family home or condominium in the Bailey's Grove Community.
- B. The lessee will be in attendance at the community center during the rented period.
- C. The deposit amount of \$200.00 is required at the time of rental, and will be returned within 3 business days unless:
  1. The lessee or his/her guests do damage to the community center, surrounding areas or furnishings. Damages exceeding the \$200.00 deposit will be billed to the lessee and shall be due upon receipt. If not paid within 30 days, the amount due can become a lien against the lessee's property in the same manner as unpaid association dues.
  2. The lessee does not complete the basic clean up and trash removal after the function (see exit checklist received with key) additional costs will be assessed.
  3. The lessee does not return the key they have been issued directly after their scheduled function. If the key has not been returned within 5 days of the function, the lessee will be charged \$100.00 and \$25.00 for each day after, until key is returned.

Community Center Rental Agreement (cont'd)

D. Rental Rates are as follows:

Weekday 4 hours- \$75.00

Saturday/Sunday /Holidays daytime (12 noon – 4p.m.) -\$150.00

Friday/ Saturday nights (6p.m.-12a.m.) - \$200.00

Lessee is contracting to rent the clubhouse on \_\_\_\_\_ (rental date)  
from \_\_\_\_\_ to \_\_\_\_\_.

Lessee name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ cell \_\_\_\_\_

Email \_\_\_\_\_

Cancellations January- November , excludes Holidays-

More than 30 days prior to reserved date- no cancellation fee

15-30 days prior- 25% cancellation fee

7-14 days prior-50% cancellation fee

Less than 7 days- 100% cancellation fee

The Baileys Grove Community Center shall be used in a lawful manner. It is the sole responsibility of the lessee (you) to ensure compliance with all local, state and federal laws.

Liquor is permitted, Keg beer is not allowed unless approved first.

In some instances, a noise permit may have to be obtained from the City of Kentwood.

Bailey's Grove Property Owners Association

\_\_\_\_\_ Clubhouse Manager

\_\_\_\_\_ Lessee

This space for administration purposes only

Payment received \_\_\_\_\_

Deposit received \_\_\_\_\_